

**Members Present:** Petty, Thurow, Sloan

**Absent:**

**Others Present:** Mayor Palm, Adm. Geick, E. Truman, B. Zeman, C. Haggard, K. Stieve, J. Bergin, T. Pinion, M. Hardy, Ald. Ellington, Pat Cannon, MSA, Rob Nelson, Lacey Steffes, Doug Mering, Rebekah Stelling, Kilton Holmes, Beth Persche

**Call to Order** –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of August 27, 2019 and carried unanimously. Moved by Sloan, seconded by Thurow to approve the agenda. Motion carried unanimously.

### **Action Items**

- a) **Accounts Payable** – Moved by Sloan seconded by Thurow to recommend to Council for approval of the accounts payable for **\$991,197.64**. Motion carried unanimously.
- b) **MSA Professional Services & CR Architecture + Design for the Fire & EMS Building project for the purpose of (i) Site Selection and (ii) Preliminary Design, with a contract price not to exceed \$725,000, not inclusive of reimbursables** Adm. Geick explained that this is the preliminary steps to the site study and other work on this project. T. Pinion confirmed that this agreement can be terminated at any time by either party. Ald. Sloan questioned if the agreement with MSA was unanimous among the selection committee. Adm. Geick noted that the decision was not unanimous at the beginning but this was certainly the committee's recommendation. He also explained that the committee considered not only the experience of the firms, but the work they have generally one within this area as well as other communities. Moved by Sloan, seconded by Thurow to recommend to Council. Motion carried unanimously.
- c) **Approve 2020 Parks, Recreation & Forestry Department fee schedules** M. Hardy presented the 2020 fee schedule. He noted that they do look at increasing Civic Center rent fees by the inflation index; therefore, the rent does include an increase of 1.5%. Moved by Sloan, seconded by Thurow to recommend to Council. Motion carried unanimously.
- d) **Approve the 80% Rent Discount for Boys & Girls Club 2020 Civic Center Lease** M. Hardy noted that the Parks Commission has recommended to continue with the reduction in rent for the Boys & Girls Club. Moved by Sloan, seconded by Thurow to recommend to Council. Motion carried unanimously.
- e) **Approve the 80% Rent Discount for Senior Center 2020 Civic Center Lease** M. Hardy noted that the Parks Commission has also recommended continuing with the reduction in rent for the Senior Center. Moved by Sloan, seconded by Thurow to recommend to Council. Motion carried unanimously.
- f) **Approve Resolution providing for the sale of approximately \$1,255,000 taxable obligation refunding bonds** C. Haggard noted that this was presented by Dawn Gunderson at a prior Finance meeting and the savings. Moved by Sloan, seconded by Thurow to recommend to Council. Motion carried unanimously.
- g) **Approve the purchase of a 2015 Chevy Equinox squad car for \$15,000 and \$2,000 for police vehicle equipment** It was noted that the police department recently sold a truck to the fire department; the funds from the sale of that vehicle will be used to purchase this vehicle. Moved by Sloan, seconded by Thurow to recommend to Council. Motion carried unanimously.
- h) **Approve the purchase of a replacement taxi vehicle** C. Haggard explained that because the taxi service has requested a larger passenger van, which is a vehicle that is not included in the State's contract, we were required to go out for bids. Moved by Sloan, seconded by Thurow to recommend to Council. Motion carried unanimously.

### **Informational Items**

- Finance Director C. Haggard presented a financial analysis of future debt
- City Attorney's report on insurance claims – None.
- Review & Discussion of RFP's for Agenda & Minutes Management Software – Att. Truman will schedule presentations for the 3 lowest bids received.

**Adjournment** – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:44pm.

Brenda Zeman, City Clerk